

North Dakota 911 Meeting, December 3 & 4, 2014

Bismarck Comfort Inn

President Liz Beck called the business meeting to order by asking for any additions to the Agenda.

1. SIEC: Governors budget and Televates final draft of State Radio study. Travis touched on this yesterday and Karen will see if we can get a draft of the report to all PSAP'S
2. Combined ND APCO / ND 911 meeting in March.
3. Smart 911

Secretaries Report was sent out prior to the meeting. Motion was made by Brent Nelson to approve the minutes, seconded by Russ Lindblom. Motion passed.

Treasures report was given: Balance of \$5,286.05. Becky Ault made motion to approve the treasures report seconded by Karen Kempert. Motion passed.

Additions to Agenda:

1. SIEC: Governors budget and Televates final draft of State Radio study. Travis touched on this yesterday. Karen will see if we can get a draft of the report out to all PSAP'S
2. Smart 911: Byron Sieber spoke on what information can be put into the Smart 911 software. A state wide solution is being looked at and support is needed. Other agencies have been asked to fund the project with no cost by private citizen. Cost for the entire state would be around \$300,000 a year.
3. Jerry Bergquist reported on the upcoming March ND APCO/ND911 combined conference. Dates of this conference are March 4 & 5 at the Bismarck Comfort Inn. No Agenda has been set up at this time. President Elect Jason Horning will be working with ND APCO President Jill Monroe. The goal is to have one combined conference a year. Janelle Pepple asked if the APCO board was in need of any finances and should ND 911 sponsor something. At this time no money is needed for the combined conference but sponsorship may be needed for the Dakota 911 Conference that ND APCO is hosting.

No old business.

New Business:

1. By Laws Review: Janelle Pepple and Jerry Bergquist

The By Laws were reviewed by the committee and presented to the 9-1-1 Association members. Some of the changes discussed:

- a. Membership has been divided into two classes. Active member which is defined as person actively associated with emergency 9-1-1 services in North Dakota at the local, tribal, state, federal, or direct governmental support levels. This membership

class honors all of the rights and privileges of the corporation. The other class of membership is the Associate Membership. Which is defined as individuals of private sector organization with no voting rights.

- b. Jerry pointed out in Article six that chairpersons of certain committees must be filled by certain board members.
- c. The set dues structure that was listed in the bylaws has been removed. Dues will be set during the second quarter meeting each year.

A motion was made by Byron Sieber to adopt By Laws as presented. Russ Lindblom seconded. Motion passed.

2. APCO update: Jerry Bergquist

- a. The APCO board met with the North Dakota Health Department to discuss the North Dakota EMD cards. The APCO board received the go head to continue with the ND EMD cards and have offered some financial support to assist with the revision of the EMD cards. The cards are being totally revised. Kyle Shockley, Richland County Communications is the lead person working on the EMD cards. Kelly Sears with the ND Health Department is also working with the APCO board and instructors to improve the cards. The committee will be replacing the NHTSA manual with their own manual. An electronic version of the ND EMD cards is also being worked on.
- b. At last quarters meeting a motion was made to get prices from Power Phone and Medial Priority. Both vendors were contacted and were not willing to give the committee an estimate of cost.

3. Legislative Committee: Byron Sieber

- a. Harassment and 911 Calls – Terry Traynor will be looking into this to see if changes need to be made. Becky stated that a request was made to each PSAP to keep track of any problems dealing with Harassing calls to the PSAP. So that if adjustments need to be made to the current state law it can be recommended.

4. STEPS Committee: Jason Horning spoke briefly on prepaid revenue that is coming. Second quarter funds for prepaid came in \$60,000 higher than expected. Next STEPS meeting is January 2015.

5. Public Relations Committee: Janelle Pepple

At the NDACo conference we had a booth that was well received by attendees. Law Day and EMS Day are coming up at the North Dakota State Capital. Law Day is January 22 and EMS day is February 23 are we interested in having a booth. Jerry Bergquist made a motion to have a booth at Law Day and EMS day and to spend up to \$500 on supplies. The motion was seconded by Byron Sieber. Motion passed unanimously. Please email Janelle Pepple if you can help with the booth on either day. Jason Horning will see if ND APCO is interested in have a combined booth.

6. GIS Committee: Jason Horning

Have been discussing work flows, work, standards, where NENA is at with standards for GIS. NENA standards will be sent out in the next couple of weeks.

7. Oil Well Addressing Committee: Jason Horning

This is a temporary group working on addressing well sites. If they cannot be addressed there is a standardized form to gather information on the well site and the North Dakota Industrial Commission will give it a number that can be used instead of a 911 address. This information then would be distributed to PSAPS and responders. Document will be sent out for review by all counties and finalization by vote at the March meeting.

8. GIS Committee: Phil Peterschick

Talked about data set delivery and that Groups 2-4 will be getting new data delivered soon.

9. Wireless: Russ Lindblom

AT & T and Verizon are working on delivery of LTE, while T Mobile and Sprint have not done a lot with LTE.

Nine counties had measures on their general election to increase 911 fee from \$1.00 to \$1.50. 3 out of the 9 passed: Cass, Renville and Bottineau.

10. ESCCC: Jerry Bergquist

The Final draft of the 911 Survey has been present to the Economic Income Committee.

President Liz Beck read the nominations for the board positions:

- a. President: Jason Horning
- b. 1st Vic President: Brent Nelson
- c. 2nd Vic President: Starr Klemsrud
- d. Secretary/Treasurer: Jill Breuer
- e. Member at Large: Karen Kempert

Janelle Pepple made a motion for nominations to cease and to cast a unanimous ballot. Bill Fashling seconded. Motion passed.

Jerry Bergquist made motion to keep fee structure at \$25 for both membership classes. Karen Kempert seconded the motion. Motion passed unanimously.

President Horning presented outgoing President Liz Beck with a plaque and thanked her for her service.

Karen Kempert made a motion to adjourn the meeting, seconded by Jerry Bergquist.

Submitted by

Jill Breuer.

